



**Computer & Internet Literacy. CGS 1060C
Broward College North Campus (Shelly Cashman
Series, Living in a Digital World)**

Shelly Cashman

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This is an introductory course in basic computer and internet use. It covers computer hardware and software fundamentals (including the use of Windows), key productivity applications (including word processing, spreadsheets, and presentation systems), and living in an online world (including network fundamentals, e-mails, and the effective use of the Internet as a communication tool and information resource). Students will develop basic computer skills to aid them with college studies and workforce readiness. Hands-on use of a personal computer is required.

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